



## **CURRICULUM VITAE:**

Please attach a CV which highlights the following areas:

- **EDUCATION AND TRAINING**
  - List all College or University programs attended in reverse chronological order (e.g., most recent first)
- **WORK EXPERIENCE AND COMMUNITY SERVICE**
  - List the number of hours per week you work and duties.
- **PROFESSIONAL LICENSURE**
- **LEADERSHIP ACTIVITIES**
  - List all memberships and services.
  - Indicate all major activities and office(s) held.
  - List events lead/organized separate from volunteered at.
- **PROFESSIONAL ORGANIZATIONS INVOLVEMENT**
  - If office(s) held, please indicate which office(s) and date(s).
- **AWARDS AND HONORS**
  - List description of award/honor when needed.
- **PUBLICATIONS, MAJOR PRESENTATIONS, AND/OR RESEARCH PROJECTS**
  - List where presentations took place.

## **ACADEMIC STANDING:**

A verification statement from an academic administrator (i.e., Assistant Dean of Student Affairs, Assistant Dean for Educational Outcomes, etc.) must be sent to [info@oregonpharmacy.org](mailto:info@oregonpharmacy.org) to confirm you are currently in good academic standing. Transcript is not required.

## **LETTER OF APPLICATION:**

A brief letter, not to exceed two pages single spaced, should be submitted with the other application materials. The following points should be discussed or highlighted:

- a. Professional and education goals, and how they related to the mission/vision of OSPA.
- b. Pertinent academic, leadership, professional, and community service or experience, which has or is helping the applicant achieve career objectives.
- c. Any other information or comments which the applicant feels will aid the committee in the selection process, excluding information regarding personal finances or financial status.

## **REFERENCES:**

Two (2) recommendation forms are required. In addition, accompanying letters of reference may be attached. References from practicing pharmacy professionals are preferred; however, one reference may be obtained from a college professor. Persons selected as references should forward completed reference forms and letters of recommendation directly to [info@oregonpharmacy.org](mailto:info@oregonpharmacy.org). Subject line should read "Scholarship reference on behalf of (insert name of candidate)."